

# Focusing on the Future

**Monday, November 20, 2006**

**4:00 p.m. - 5:00 p.m.**

## General Concurrent Sessions, Workshop Outlines

### **Instructor Skills Enhancement: Module 3 - Measuring Student Performance**

**Location:** Medical Forum A

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** David Laton, Alabama Department of Postsecondary Education

This session will explore the development of a variety of assessment instruments. Participants will engage in discussion regarding the purpose and usefulness of various testing instruments and their impact on the instructional validation and student success process.

### **Transforming Developmental Education**

**Location:** Birmingham Ballroom 3

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Dr. Mary Barnes & Sue Cox, Wallace State Community College-Hanceville

Many developmental programs are in need of revisions. Low rates of student persistence and achievement have plagued community college developmental programs for years, resulting in a number of academic and personal risks. This presentation aims to identify a collective vision and make recommendations based on current research for transforming developmental education programs.

### **Assessing the Quality Enhancement Plan: Viewpoints of a Reviewer**

**Location:** BJCC East Meeting Room N

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Dr. Charles Blackledge, III, Bishop State Community College

The Quality Enhancement Plan (QEP) is a significant component of the Principles of Accreditation for the Commission on Colleges of the Southern Association of Colleges and Schools (SACS). This presenter has served on three on-site committees and has assisted in the evaluation of the QEP's of the colleges reviewed. The presenter will share his experiences and views on conducting an assessment for the QEP from the perspective of an on-site reviewer. This presentation will also include a synopsis of the criteria and suggested guidelines used to evaluate the acceptability of a QEP as outlined in the SACS Handbook of Review Committees.

### **The Effects of Students' Classroom Identity on Learning**

**Location:** Medical Forum Auditorium

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Dr. Ramona C. Gartman, Gadsden State Community College

Students develop identities in classrooms based on overlapping and sometimes conflicting memberships in diverse learning communities. These identities mediate the value students place on learning. This session will provide a detailed discussion of learning communities and their effects on students.

### **The Road to Fame: Success through Community College Affiliation**

**Location:** BJCC East Meeting Room J

**SS**

**Area of Interest:** Student Success

**Presenter(s):** Lisa Waldrop, Deborah Bonner & Jan Rogers, Shelton State Community College

By examining selection processes, member requirements, and organizational activities, participants will see the impact of an ambassador program on the community college student.

### **Serving Non-traditional Students at the Community College**

**Location:** Medical Forum H

**SS**

**Area of Interest:** Student Success

**Presenter(s):** Chris Franklin, Alabama Technology Network; Dr. Angela Lusk, Snead State Community College; Marilyn King Reece, Northeast Alabama Community College; Tommy Taylor, Shelton State Community College & Theresa Trawick, Lurleen B. Wallace Community College

This session provides insights into issues affecting the recruiting, retention, and educational success of non-traditional students and suggests strategies that can be implemented to assist them.

## Evaluations

**After each session and workshop, you will have the opportunity to complete an evaluation. Please take time to complete the evaluations and return them to the session facilitators.**

**Information provided to the conference planners from these evaluations enable them to enhance professional development opportunities for members of the Alabama College Association.**



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# Alabama College Association

## Notes

**Monday, November 20, 2006**

**4:00 p.m. - 5:00 p.m.**

### General Concurrent Sessions, Workshop Outlines

#### Your Money, Your Retirement and DROP

**Location:** BJCC East Meeting Room O

**Area of Interest:** Staff Development

**Presenter(s):** Judy Price Guy & Ada Griffin, Retirement Systems of Alabama

How much will be enough for retirement? Your TRS retirement pension is safe, but have you considered the possibility of needing more funding for your retirement? This session will give an overview of your retirement plan under TRS and the DEFERRED RETIREMENT OPTION PLAN or DROP. You will also explore the advantage of contributing to the RSA-1: DEFERRED COMPENSATION PLAN. The RSA-1 Plan can help stabilize you in retirement. **This session is a repeat of the workshop conducted at 2:45 p.m.**

**SD**

#### How to Decrease Audit Field Work Time for an A133 Audit

**Location:** BJCC East Meeting Room C

**Area of Interest:** Staff Development

**Presenter(s):** Patricia Hughes & Gil Turley, Drake State Technical College

Planning techniques can reduce the time an independent auditor spends on campus in audit field work. Planning can also save staff time and resources. This presentation will describe a suggested planning process for an A-133 audit. Participants will receive ideas on a format for providing records, a list of important documents that will be needed, and sample worksheets that can reduce the time an auditor must spend on campus.

**SD**

#### The 93% Rule

**Location:** BJCC East Meeting Room E

**Area of Interest:** Staff Development

**Presenter(s):** Greg Gray, Renaissance Unlimited, Inc.

Studies have shown that when others listen to us, only 7% of what they "hear" is words. The rest of what they listen to is our tone of voice and body language. In this presentation, participants will be provided actual applications and misapplications of "the 93% rule" in personal and professional interactions.

**SD**

#### ACCC Bylaws and Championship Events

**Location:** Sheraton Meeting Room 430

**Area of Interest:** Staff Development

**Presenter(s):** Al Cox, Alabama Community College Conference (ACCC)

Alabama Community College Conference athletic directors and other interested parties will meet in a work session to review conference policies and procedures and issues of concern to colleges with athletic programs.

**SD**

#### Alabama Technology Network (ATN): Issues and Concerns

**Location:** BJCC East Meeting Room B

**Area of Interest:** Staff Development

**Presenter(s):** Dr. Mike Bailey, Alabama Technology Network

This session is reserved for ATN personnel and is designed to provide updates and information on issues relating the Alabama Technology Network.

**SD**

#### Selling the Seven C's of Leadership

**Location:** Medical Forum D

**Area of Interest:** Leadership and Personal Development

**Presenter(s):** Dr. David N. Hodge, Chattahoochee Valley Community College

This presentation will identify the intangible concepts that make individuals better people and better leaders. The presenter will introduce the participants to the seven C's of leadership, identify ways of recognizing them, and will offer suggestions for making them a part of anyone's leadership philosophy.

**LP**



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# Focusing on the Future

**Monday, November 20, 2006**

**4:00 p.m. - 5:00 p.m.**

**Notes**

## General Concurrent Sessions, Workshop Outlines

### Fast Facts on the Alabama College System's Model Community College Evaluation System

**Location:** BJCC East Meeting Room D

**LP**

**Area of Interest:** Leadership and Personal Development

**Presenter(s):** Bob Welling, Jefferson Davis Community College; Amy Brabham, Wallace Community College-Dothan; Michelle G. Bradford, Gadsden State Community College; Marty Kirby, Southern Union State Community College & Taveneka K. Turner, Lawson State Community College

The Alabama College System has developed a model community college evaluation system that is characterized by quality, performance and accountability. Graduates of the 2005-2006 Alabama College System Leadership Academy will discuss the facts captured regarding System colleges as a result of this comprehensive process.

### Creating Short-Term Training Programs within Existing Credit Programs

**Location:** Medical Forum I

**WD**

**Area of Interest:** Workforce Development

**Presenter(s):** Dr. Mary Jean White & Claude McCartney, Southern Union State Community College  
This session will illustrate to participants how the credit and non-credit divisions of a community college can work together to offer short-term technical training within associate degree and certificate programs.

### A Regional Economic/Workforce Development Model

**Location:** BJCC East Meeting Room F

**WD**

**Area of Interest:** Workforce Development

**Presenter(s):** Mike Kennamer, Northeast Alabama Community College; Wanza Lee, Southeast Tennessee Development District & Karen Howell, Coosa Valley Regional Development Center

This session will provide information on the Tri-State Workforce Collaborative. The Southeast Industrial Development Association has partnered with Northeast Alabama Community College and other key players in economic and workforce development in Georgia, Tennessee, and Alabama to establish the Tri-State Workforce Collaborative. Information will be provided to participants on the aspects of this project, the sharing of information, and the benefits of the development of a regional database that contains information on the skills levels and the availability of the local and regional workforce.

### Recruiting and Retaining the Future Workforce (A Synopsis of the AMTEC Professional Development Academy)

**Location:** Medical Forum F

**WD**

**Area of Interest:** Workforce Development

**Presenter(s):** Dale Cox, Gadsden State Community College, CARCAM

Many colleges with advanced manufacturing programs are facing low enrollments, which are threatening program continuations. This presentation will explore current successful practices for student recruitment, and will develop new strategies for collaboration with colleges and industry participants.

### Student-Developed Remote-Controlled Camera Car - Recruiting Tool for Strengthening Technology Programs

**Location:** Birmingham Ballroom 4

**WD**

**Area of Interest:** Workforce Development

**Presenter(s):** Barry Duck, Central Alabama Community College

Students developed a wireless camera/virtual reality enhancement to a remote-controlled car. The car has been used for remote inspection of hard-to-get-to places, including the underground drainage system of Alexander City. The car has been taken to area high schools and succeeded in generating significant student interest to enter the electronics and automated systems programs of the college. Learn more about this innovative recruiting tool in this session.

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# Alabama College Association

## Three Great Reasons to Wear Your ACA Name Badge

**RECOGNITION**—*Everyone will know who YOU are and the institution YOU represent.*

**REGISTRATION CONFIRMATION**—*Your name badge confirms that you have registered for the conference and entitles you to participate in conference activities.*

**MEALS**—*Your badge is your "TICKET" for the following food events included in your registration fee:*

### MONDAY

**LIGHT BREAKFAST**  
8:00 a.m. — 8:45 a.m.

**COFFEE BREAK**  
10:00 a.m. — 10:30 a.m.

**LIGHT LUNCH**  
12:00 p.m. — 1:00 p.m.

**REFRESHMENTS**  
3:45 p.m. — 4:00 p.m.

### TUESDAY

**LIGHT BREAKFAST**  
8:00 a.m. — 8:30 a.m.

**COFFEE BREAK**  
9:30 a.m. — 9:45 a.m.

**Tuesday, November 21, 2006**

**8:30 a.m. - 9:30 a.m.**

## General Concurrent Sessions, Workshop Outlines

### High Impact Learning

**Location:** Birmingham Ballroom 4

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Shelly Millender, III & Cedric Burden, Sr., Lawson State Community College

This workshop will focus on energizing the English classroom through innovative instructional strategies. Participants will be engaged in high-energy activities that motivate students to think creatively.

### Challenging Students to Get Good Grades in Ten Easy Steps

**Location:** Birmingham Ballroom 11

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Gwendolyn Pope, Drake State Technical College

This workshop is designed to provide strategies for instructors to assist struggling learners or those students who only dream of getting A's to improve their grades.

### Ethics and Integrity in the Classroom

**Location:** Birmingham Ballroom 3

**TL**

**Area of Interest:** Teaching and Learning

**Presenter(s):** Phillip Snider, Gadsden State Community College

Why is the lack of ethics among college students so common? Can ethics be taught? Learn the answers to these questions and more in this session. Participants will receive handouts and information on Web sites that can be helpful in addressing ethics in the classroom.

### Overcoming Student Demotivation

**Location:** Medical Forum A

**SS**

**Area of Interest:** Student Success

**Presenter(s):** David Laton, Alabama Department of Postsecondary Education

This presentation explores the causes of student demotivation and offers practical tips for assisting students in turning their educational experience towards success.

### It's Time to T.E.S.T.! (Taking Everyone's Suggestions for Testing)

**Location:** BJCC East Meeting Room A

**SS**

**Area of Interest:** Student Success

**Presenter(s):** Martha Key, Holly Elliott, Debbie Barton & Jan Rogers, Shelton State Community College

This informative and interactive presentation will benefit all individuals involved in placement testing. Participants will exchange ideas and share placement testing procedures from their respective college. ACT staff will also be present to enhance the learning and networking experience.

### Alabama Career Centers/Alabama College System.....Making the Connection

**Location:** BJCC East Meeting Room D

**SS**

**Area of Interest:** Student Success

**Presenter(s):** Brinda W. Barrett, Central Alabama Skills Training Consortium

This session will explain the services offered in the Career Centers across the state and will illustrate how these services can enhance positive outcomes of students enrolling or already enrolled in the Alabama College System. These services include career exploration, work readiness activities, financial aid through the Workforce Investment Act ITA programs, and job placement.

# Focusing on the Future

**Tuesday, November 21, 2006**

**8:30 a.m. - 9:30 a.m.**

## General Concurrent Sessions, Workshop Outlines

### Nuts and Bolts of Title III Grants

**Location:** Medical Forum H

**Area of Interest:** Staff Development

**Presenter(s):** Brenda Friend, Drake State Technical College

This presentation will benefit those who handle Title III federal funds.

**SD**

### The In's and Out's of PowerPoint

**Location:** Birmingham Ballroom 9

**Area of Interest:** Staff Development

**Presenter(s):** Marsha Oliver, Northwest-Shoals Community College

PowerPoint is an effective method of presenting information. This presentation will provide participants with useful tips on developing and implementing high-impact PowerPoint presentations.

**SD**

### What Does AEA Do For Us?

**Location:** Medical Forum I

**Area of Interest:** Staff Development

**Presenter(s):** Mary Bruce Ogle, Assistant Executive Secretary for Field Services, Liaison to the Alabama College System, Alabama Education Association

The Alabama Education Association is a strong advocate for the Alabama College System (ACS) and its employees. AEA fights not only for the funding for the ACS but for the rights and benefits of all System employees. As the spotlight of public scrutiny and the media shines brightly on the colleges and employees of the ACS, we must make sure that the rights and benefits of employees are not eroded. We must also make sure that the excellent work of the colleges and employees in the ACS is not overlooked. This workshop will not only provide excellent factual information but will also provide participants an opportunity to ask questions about their concerns.

**SD**

### The Art of Leadership

**Location:** Medical Forum F

**Area of Interest:** Leadership and Personal Development

**Presenter(s):** Dr. Robert D. McConnell, Wallace Community College-Selma

This presentation focuses on the characteristics of genuine leadership; how leadership is an art form; and provides illustrations of practical applications appropriate for academia.

**LP**

### The Whole Truth? Conducting Internal Investigations

**Location:** BJCC East Meeting Room E

**Area of Interest:** Leadership and Personal Development

**Presenter(s):** Dr. Renee D. Culverhouse, Gadsden State Community College

Timely and thorough internal investigations are the key to successful defenses of personnel actions. This workshop will provide assistance to administrators in conducting those investigations.

**LP**

### The Leader in You!

**Location:** BJCC East Meeting Room N

**Area of Interest:** Leadership and Personal Development

**Presenter(s):** Jammie Wilbanks, Midwestern State University

It is imperative that all educators develop as leaders and role models. There are several leadership styles that have specific characteristics and goals. Leaders also come in different "sizes." There are numerous skills that leaders must have to be effective; there are also common mistakes that are made by leaders. It is never too late to become a leader or strengthen your leadership ability. Learn these concepts and more in this session.

**LP**

## ACA Past Presidents

- 1958 — Dr. A.R. Van Cleave
- 1959 — Dr. David Rowland
- 1960 — Dr. E.R. Brannan
- 1961 — John P. Tyson Jr.
- 1962 — Paul Robinson
- 1963 — Sister Mary Michel
- 1964 — Dr. Walter Graham
- 1965 — Rex Turner
- 1966 — James Glasgow
- 1967 — John P. Tyson Jr.
- 1968 — Woodfin Patterson
- 1969 — B.E. Lee
- 1970 — Chad Hawkins
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- 1972 — Dr. Ralph Savage
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- 1996 — Dr. Ed Meadows
- 1997 — Dr. Martha Allen
- 1999 — Dr. Brenda Kennedy
- 2000 — Dr. Mike Bailey
- 2001 — Dr. Nancy Chandler
- 2002 — Mark Shope
- Dr. Vicki Hawsey
- 2003 — Dr. Cynthia Anthony
- 2004 — Dr. Stafford Thompson
- 2005 — Dr. Jim Prucnal

# Alabama College Association

## Vendor Expos

**Vendor Expos are scheduled throughout the conference in BJCC East Meeting Room M.**

**Stop by to see what the exhibitors have to offer you and your institution. Plus, you can check with the Prize Center to see if your doorprize ticket is a winner.**

**Find the Secret Exhibitor and Win Prizes!**

**Vendors support our professional development, so please make a special effort to support their involvement at our conference.**

**Tuesday, November 21, 2006**

**8:30 a.m. - 9:30 a.m.**

### General Concurrent Sessions, Workshop Outlines

#### The WINning Tools for Economic Development - WorkKeys, WIN, and the Career Readiness Certificate

**WD**

**Location:** BJCC East Meeting Room C

**Area of Interest:** Workforce Development

**Presenter(s):** Diane Lindsey, Worldwide Interactive Network

Participants will be provided information on the Statewide Career Readiness Certificates, WIN, and WorkKeys. Additionally, participants will learn how to use these resources to close the skills gaps that exist between educational training and workforce demands.

#### The Future of Workforce Credentialing in Alabama

**WD**

**Location:** BJCC East Meeting Room F

**Area of Interest:** Workforce Development

**Presenter(s):** Sarah Horton, Alabama Office of Workforce Development

This session will present information regarding the workforce credentialing movement in Alabama, the career readiness certificate, and will offer suggestions on "where we should go from here."

#### On-line Student Recruiting: A Web-based Connection to Rising Seniors

**WD**

**Location:** BJCC East Meeting Room B

**Area of Interest:** Workforce Development

**Presenter(s):** Dr. Ed Meadows, Dr. Wayne Bennett, and Donna Stokes, Lurleen B. Wallace Community College & Dr. John Reutter, III, Drake State Technical College

Consortium colleges have direct contact with over 10,000 middle and high school students participating in a Web-based career planning system sponsored by the Alabama Microelectronics Consortium. Methods of utilizing this system to impact career technical enrollments will be explored in this session.

#### Getting Your Institutions Involved in Community Relations

**WD**

**Location:** BJCC East Meeting Room J

**Area of Interest:** Workforce Development

**Presenter(s):** Vickye Hester, Drake State Technical College

This presentation will show attendees how their institution can build relationships with key community stakeholders.

**Because temperatures vary in meeting rooms, please dress accordingly to ensure that your experience at the conference will be an enjoyable one.**

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# Health Programs Workshops

**Monday, November 20**

**9:00 - 10:00 a.m.**

## The Geriatric Surgery Patient

**Location:** Birmingham Ballroom 11

**Presenter(s):** Jean Stewart, RN, MSN, CNOR, CST, Lurleen B. Wallace Community College & Joyce Varner, RN, MSN, GNP-C, GCNS, University of South Alabama School of Nursing

This presentation will introduce the geriatric surgery patient; influences on the aging process; theories of aging; and pre-operative, intra-operative, and post-operative conditions. Attendees will be able to identify and discuss aspects of these aging factors and the geriatric patient in relation to the surgical experience.

## Legal Issues in Nursing

**Location:** Birmingham Ballroom 12

**Presenter(s):** Joan Y. Davis, Alabama Department of Postsecondary Education

This session is an overview of legal issues relating to healthcare personnel. The session will explore what should be expected once an EEOC complaint and subsequent lawsuit have been filed; the EEOC process; what information must be released relative to a complaint; and the litigation process.

**Monday, November 20**

**2:45 - 3:45 p.m.**

## Clinical Creativity: "Outside the Box"

**Location:** Birmingham Ballroom 11

**Presenter(s):** Joy Whitlow, RN, DSN & Leigh McNease, RNC, MSN, CRNP, Wallace Community College-Dothan

Several factors influenced two nursing faculty to exercise creativity in providing clinical experiences "outside the box." Complementary activities will be suggested for courses with clinical components.

## Healthcare Diversity in the American Population

**Location:** Birmingham Ballroom 12

**Presenter(s):** Deborah Milling, Drake State Technical College

This session highlights cultural healthcare diversity in the United States, disparities in minority health care, and ways nurses can assist with cultural competence in the healthcare setting.

**Monday, November 20**

**4:00 - 5:00 p.m.**

## The Multi-cultural, Multi-generational Classroom

**Location:** Birmingham Ballroom 11

**Presenter(s):** Cheryl Martin, RNC, MSN, PHD, WHNP, CNE, Curriculum Consultant, Educational Resources, Inc.

This session will highlight strategies for teaching a class composed of students who represent different ages and cultures.

## Evidence that a Nurse is a Nurse is a Nurse

**Location:** Birmingham Ballroom 12

**Presenter(s):** Rosann Turner & Kim Smith, Shelton State Community College

This presentation will address the concept of evidence based learning as it relates to associate degree nursing. NLNAC standards will be discussed.

**Tuesday, November 21**

**8:30 - 9:30 a.m.**

## Critical Thinking: Teaching Students to Think

**Location:** Birmingham Ballroom 12

**Presenter(s):** Cheryl Martin, RNC, MSN, PHD, WHNP, CNE, Curriculum Consultant, Educational Resources, Inc.

This session will highlight strategies for teaching students to think critically.

# Adult Education Workshops

**Monday, November 20**

**9:00 - 10:00 a.m.**

## AAESAP for New Users

**Location:** Medical Forum C

**Presenter(s):** Lisa McKnight & Candy Denny, Shelton State Community College; Paula Thompson, Alabama Department of Postsecondary Education  
This session will address the unique needs that new data management personnel have in learning to use the accountability system for Adult Education, AAESAP.

## Interesting Ideas from TESOL

**Location:** Medical Forum B

**Presenter(s):** Dawn Saint, Northeast Alabama Community College

This session will offer a potpourri of several more practical and innovative classroom ideas for adult ESL teachers gleaned from the many wonderful presentations at the 2006 TESOL convention.

## Go Figure! How to Get More GED Candidates to Pass the Mathematics Test

**Location:** BJCC East Meeting Room K

**Presenter(s):** Dr. Ron Russell, Alabama Department of Postsecondary Education

This session will assist participants in learning about the makeup of the GED math test, how to develop effective instructional strategies, and how to help test candidates avoid common mistakes.

**Monday, November 20**

**2:45 - 3:45 p.m.**

## Insights in Creative Teaching

**Location:** Medical Forum B

**Presenter(s):** Kathy Rayfield, Lawson State Community College

After one year in Adult Education, I have finally reached "The Next Level." This workshop is a direction to go to give insights in creative teaching.

## Practical Tips for Multi-Level ESL Classrooms

**Location:** Medical Forum C

**Presenter(s):** Dawn Saint, Northeast Alabama Community College

This session presents a variety of activities using pictures, tape recorders, whiteboards, verbal activities, and table activities designed to foster active involvement and permit individual attention.

**Monday, November 20**

**4:00 - 5:00 p.m.**

## Lifelong Learning from Alabama Public Television

**Location:** Medical Forum B

**Presenter(s):** Libby Davis & Cindy Smith, Alabama Public Television

Learning is a lifelong experience. Alabama Public Television (APT) offers programming content, both on-air and on-line, that addresses workplace skills, family literacy and GED preparation. This session provides an overview of the resources available through APT and illustrates how they can be utilized to enhance the adult learning process.

## Accepting the Challenged

**Location:** Medical Forum C

**Presenter(s):** Faye Mansel & Susan Cranfield, Family Support Center

Students with disabilities can succeed when innovative methods such as colored overlays, volunteer readers, and teacher-made tapes are used by instructors. This session will explore a variety of tools and techniques that may be utilized to address the needs of the challenged learner.

# Adult Education Workshops

**Tuesday, November 21**

**8:30 - 9:30 a.m.**

## Adult Education and the World Wide Web

**Location:** Medical Forum B

**Presenter(s):** Chris Miller, Calhoun Community College

As funding decreases, the need for more resources increases. Many free resources are just a click away by accessing useful Web sites for instruction, professional development and research. Attend this session for your free resource guide.

## Adult Education Goes to Work!

**Location:** Medical Forum C

**Presenter(s):** Nancy Sheppard, Calhoun Community College & Akareem Spears, Bishop State Community College

The key elements of marketing Adult Education to business and industry are knowledge of the educational product and an appreciation of its benefits to the employer and the adult learner. These issues and more will be discussed in this session.

## The GED Essay

**Location:** BJCC East Meeting Room K

**Presenter(s):** Joe Macaluso, Alabama Department of Postsecondary Education

This session will present an overview of the essay writing process, the scoring rubric, and instructional tools.

# GED Examiners' Workshops

**Monday, November 20**

**2:45 - 3:45 p.m.**

## GED Examiners' Training, Part I

**Location:** BJCC East Meeting Room K

**Presenter(s):** Joe Macaluso & Connie Branch, Alabama Department of Postsecondary Education

This session will provide a review of the GED testing services (GEDTS) and Alabama's policies for GED examiners. The session will also include a review of the data-based management system and address issues related to proper procedures for reviewing completed test materials including packaging and shipping.

**Monday, November 20**

**4:00 - 5:00 p.m.**

## GED Examiners' Training, Part II

**Location:** BJCC East Meeting Room K

**Presenter(s):** Joe Macaluso & Connie Branch, Alabama Department of Postsecondary Education

This session will provide a review of the GED testing services (GEDTS) and Alabama's policies for GED examiners. The session will also include a review of the data-based management system and address issues related to proper procedures for reviewing completed test materials including packaging and shipping.

# Cosmetology Workshops

**Sunday, November 19**

**1:00 - 4:00 p.m.**

## WebCT Enhanced Cosmetology Courses

**Location:** BJCC East Meeting Room L

**Presenter(s):** Robin Cochran, Gadsden State Community College-Ayers Campus

This presentation will introduce WebCT and discuss its benefits. Basic operations for the Cosmetology instructor will also be discussed and the Tegrity program with WebCT will be demonstrated.

**Sunday, November 19**

**4:00 - 5:00 p.m.**

## Textbooks and Materials

**Location:** BJCC East Meeting Room L

**Presenter(s):** Delmar/Milady Publishing Company

This session will update attendees on revisions to textbooks and materials in the field of cosmetology.

**Monday, November 20**

**7:30 - 8:00 a.m.**

## Program Overview

**Location:** BJCC East Meeting Room L

**Presenter(s):** Robin Cochran, Gadsden State Community College-Ayers Campus

This presentation will provide an overview of professional development activities planned.

**Monday, November 20**

**8:00 a.m. - 12:00 p.m.**

## Toxic Chemicals in Cosmetic Products... and YES there is an Alternative!

**Location:** BJCC East Meeting Room L

**Presenter(s):** Jennifer Parr, CosMedix

This presentation will provide information on detergents, carcinogens and the regulation of cosmetic products by the FDA. Information on common products used today, chiral technology, medical skin care products and alternatives to toxic chemicals will also be discussed.

**Monday, November 20**

**1:00 - 2:30 p.m.**

## Perfect Brows

**Location:** BJCC East Meeting Room L

**Presenter(s):** Sharon Reed, Esthetician, Birmingham, AL

This presentation will provide information to its participants on the art and science of creating beautiful, symmetrical eyebrows. Studies of facial zones, geometric face shapes, and eye set will also be discussed. Information on assessing the eyebrow, rules of proper eyebrow placement, and different methods for eyebrow shape selection and enhancement will be demonstrated.

**Monday, November 20**

**2:30 - 4:00 p.m.**

## Cosmetic Application for Today's Women

**Location:** BJCC East Meeting Room L

**Presenter(s):** Sharon Reed, Esthetician, Birmingham, AL

This presentation will cover makeup theory and application, as well as makeup for eyes and eyebrows. Makeup for eyes and eyebrows will be demonstrated using shadow and liner on various shaped eyes, shaping eyebrows, and makeup techniques for mature eyes.

**Monday, November 20**

**4:00 - 5:00 p.m.**

## Alabama Board of Cosmetology

**Location:** BJCC East Meeting Room L

**Presenter(s):** Bob McKee, Executive Director, Alabama Board of Cosmetology

During this session, a representative from the Alabama Board of Cosmetology will provide an update from the State Board of Cosmetology.

**Tuesday, November 21**

**8:00 - 9:45 a.m.**

## Advance Procedures Offered in Medical Spas

**Location:** BJCC East Meeting Room L

**Presenter(s):** Mary Beth Freeman, Isis Laser and Vein Center, Albertville, AL

This presentation will provide an update on procedures offered in medical spas.

# Heating, Ventilation, Air Conditioning and Refrigeration Workshops

**Monday, November 20**

**8:45 - 9:00 a.m.**

## Welcome

**Location:** Lawson State Community College-Bessemer Campus

**Presenter(s):** Brian Moore, Lawson State Community College & Sonny Logan, Shelton State Community College

**Monday, November 20**

**9:00 - 10:30 a.m.**

## Variable Speed Motor Training

**Location:** Lawson State Community College-Bessemer Campus

**Presenter(s):** Tony Pugh, Wittichen Supply

This presentation will offer training on variable speed motors.

**Monday, November 20**

**10:45 a.m. - 12:00 p.m.**

## HVAC Updates

**Location:** Lawson State Community College-Bessemer Campus

**Presenter(s):** John Todd, Carrier

This presentation is designed to provide updates on HVAC, specifically relating to 13 SEER equipment.

**Monday, November 20**

**1:00 - 2:30 p.m.**

## "Hot Topics"

**Location:** Lawson State Community College-Bessemer Campus

**Presenter(s):** Joel Owen, Alabama Power Heat Pump Training Center

The presenter will cover current "hot topics" in regards to heating, ventilation, air conditioning, and refrigeration.

**Monday, November 20**

**2:30 - 4:00 p.m.**

## Alabama Council of Air Conditioning and Refrigeration Educators

**Location:** Lawson State Community College-Bessemer Campus

**Presenter(s):** Sonny Logan, Shelton State Community College, ACARE

This session will introduce ACARE to the ACR/ASC instructors. Advantages of ACARE membership will be discussed.

## Notes

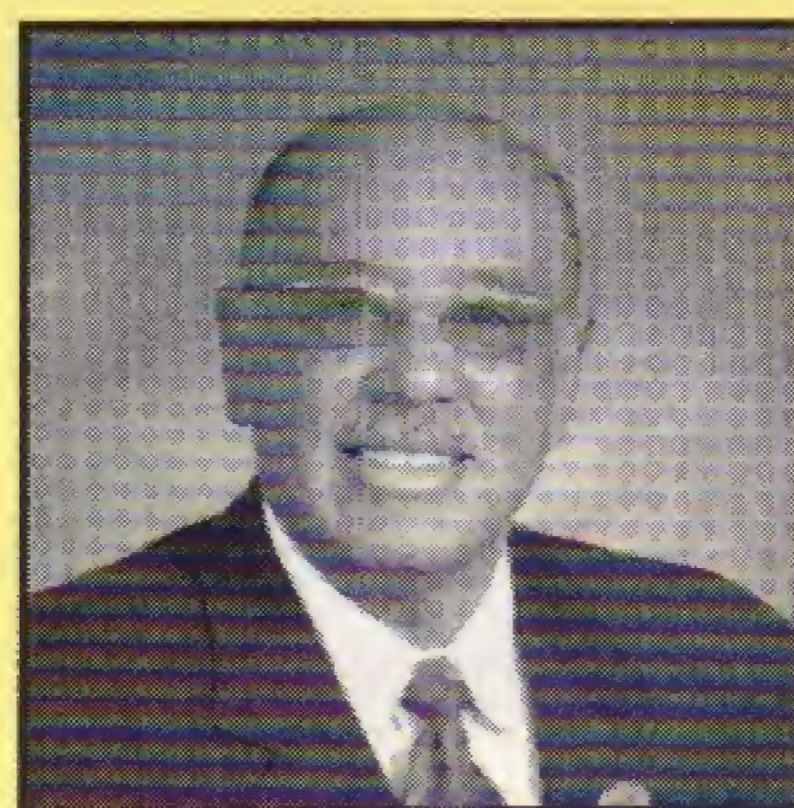
# 2006 ACA Executive Committee



**Dr. Linda Hooton**  
President  
*Jefferson State  
Community College*



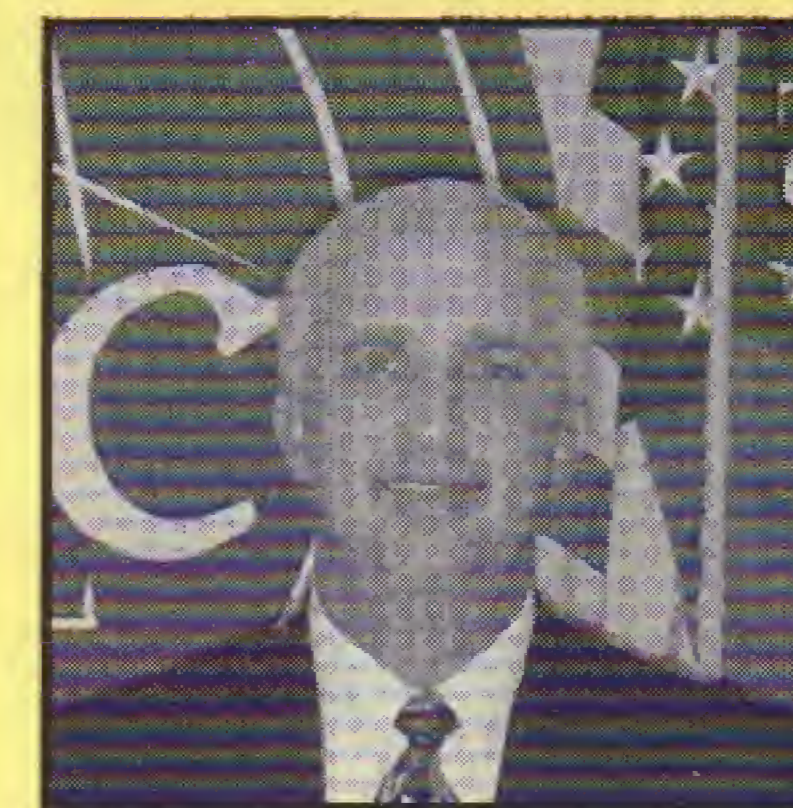
**Ms. Jackie Screws**  
First Vice - President/  
President Elect  
*Wallace Community  
College—Dothan*



**Dr. Anthony Molina**  
Second Vice-  
President  
*Trenholm State  
Technical College*



**Mr. Ben Jordan**  
Treasurer  
*Southern Union  
State Community  
College*



**Dr. Jim Prucnal**  
Immediate Past  
President  
*Gadsden State  
Community College*



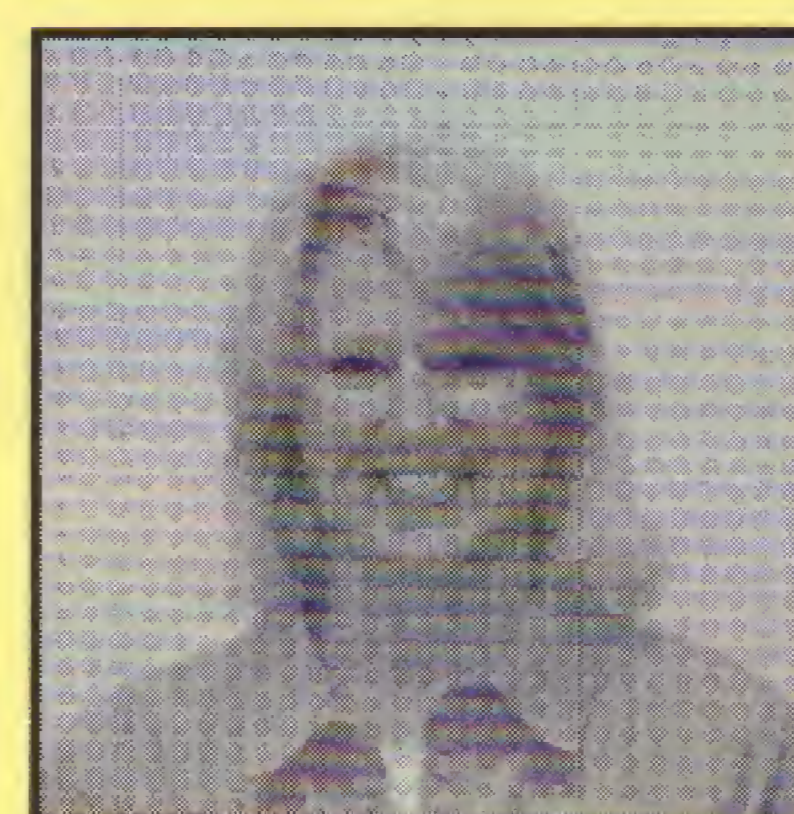
**Dr. Bruce Crawford**  
Commission on  
Administration  
Chair  
*Lawson State  
Community College*



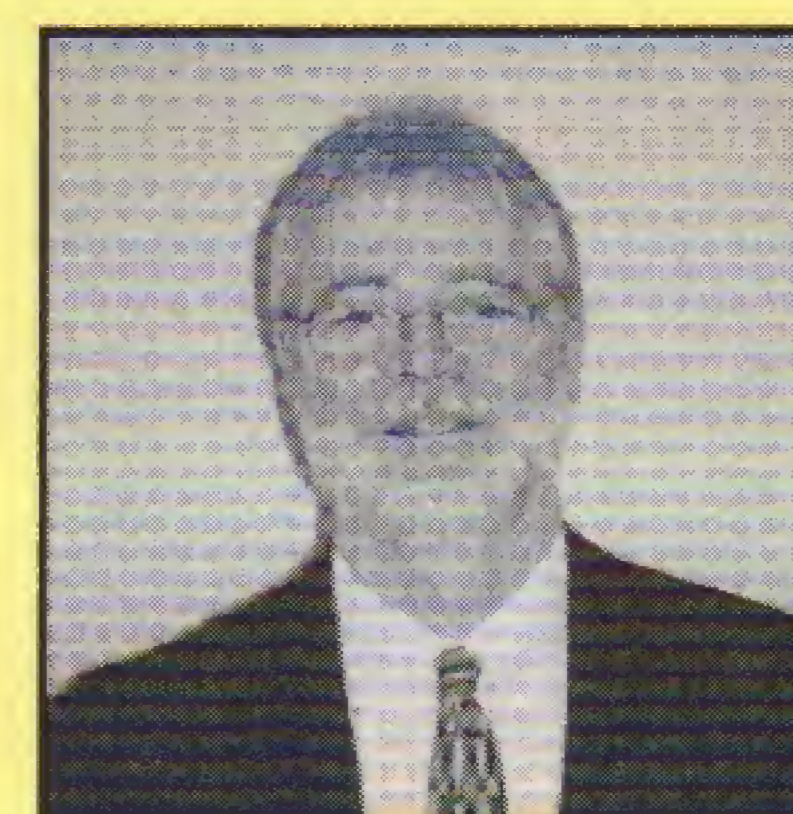
**Dr. Latitia McCane**  
Commission on  
Administration  
Vice-Chair  
*Jefferson Davis  
Community College*



**Ms. Tonitta Sauls**  
Commission on  
Faculty Chair  
*Lurleen B. Wallace  
Community College*



**Ms. Leslie Cummings**  
Commission on Faculty  
Vice-Chair  
*Bevill State  
Community College*



**Mr. Mark Shope**  
Commission on  
Students Chair  
*Wallace Community  
College—Dothan*



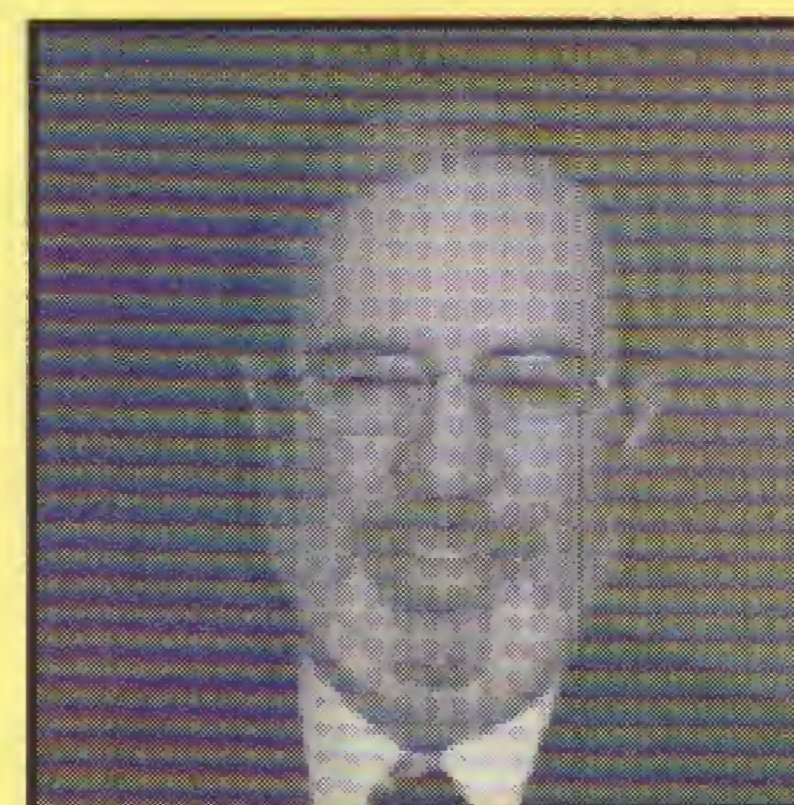
**Mr. Gary Branch Jr.**  
Commission on  
Students Vice-Chair  
*Southern Union State  
Community College*



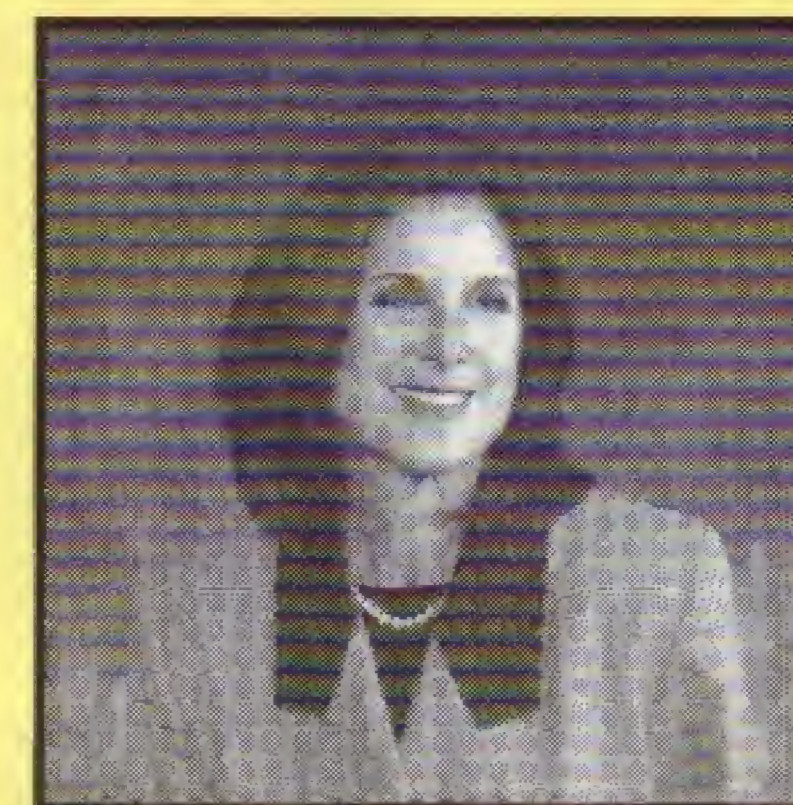
**Ms. Shelly Sharp**  
Commission on  
Support Chair  
*Northwest-Shoals  
Community College*



**Ms. Jeannie Hammonds**  
Commission on Support  
Vice-Chair  
*Central Alabama  
Community College*



**Mr. Joe Macaluso**  
Commission on  
Workforce  
Development Chair  
*Department of  
Postsecondary  
Education*



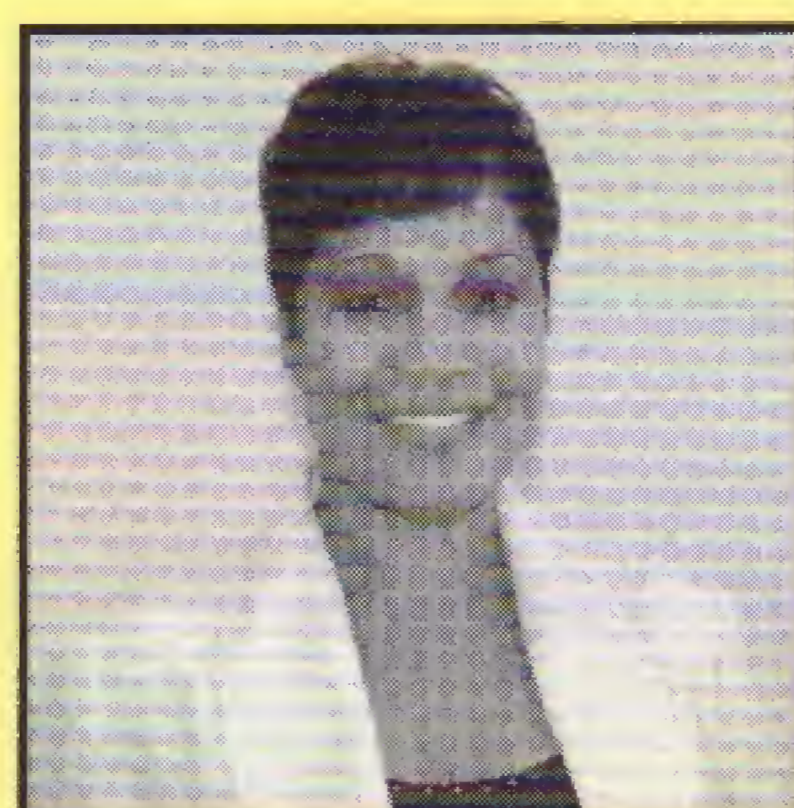
**Ms. Susan Miller**  
Commission on  
Workforce  
Development  
Vice- Chair  
*Shelton State  
Community College*



**Ms. Deborah Schaus**  
Affiliates and  
Vendors Coordinator  
*Athens State  
University*



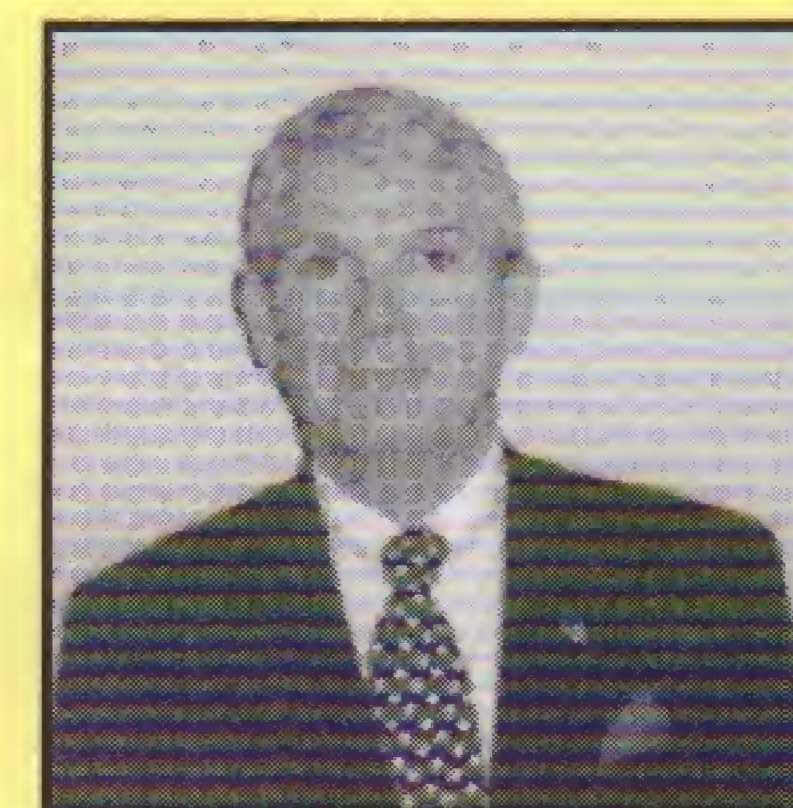
**Ms. Valencia Carpenter**  
Ambassadors  
Coordinator  
*Jefferson State  
Community College*



**Ms. Mildred Sanders**  
Ambassadors  
Coordinator  
*Jefferson State  
Community College*



**Dr. Jenny Folsom**  
Associations  
Coordinator  
*Wallace State  
Community College —  
Hanceville*



**Dr. Mike Bailey**  
ATN  
Representative  
*Alabama  
Technology  
Network*



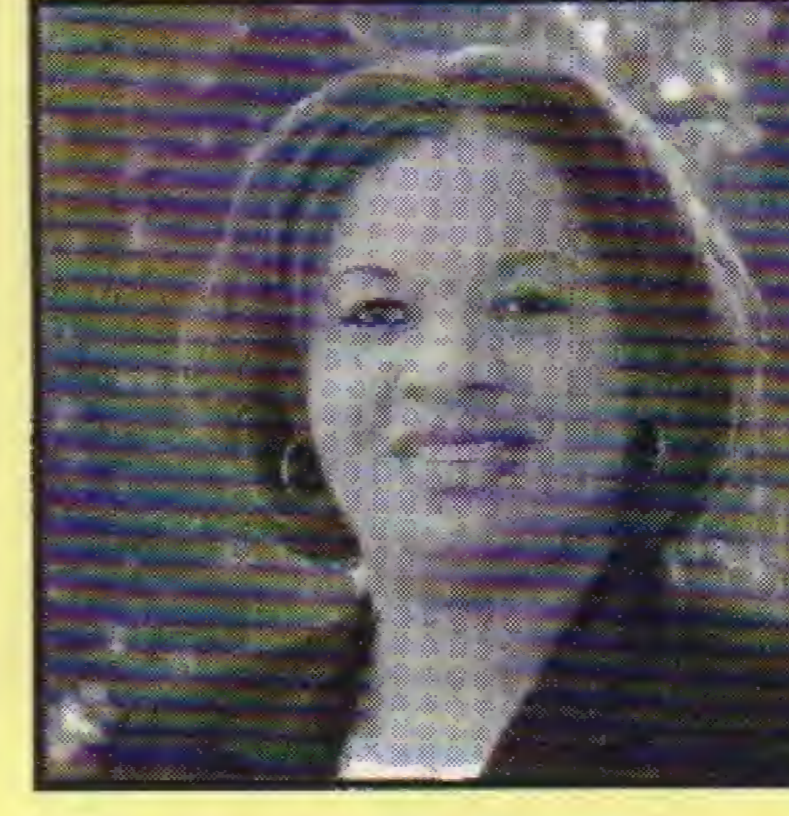
**Ms. Camie Huett**  
Auxiliaries  
Coordinator  
*Alabama  
Technology  
Network*



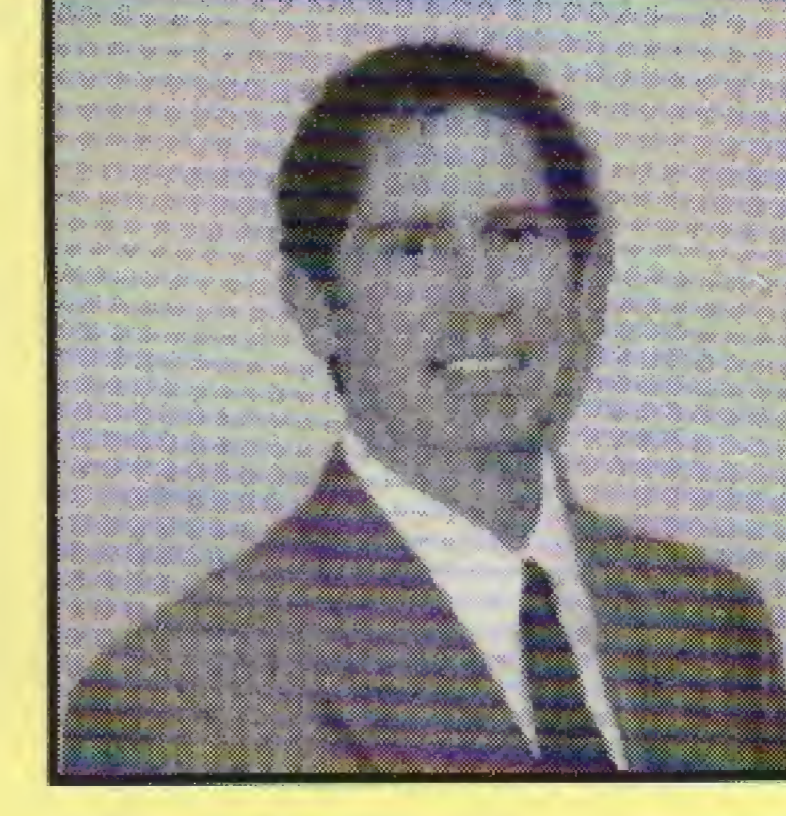
**Ms. Carol Wilcutt**  
Auxiliaries  
Coordinator  
*Gadsden State  
Community College*



**Dr. Tangela Purifoy**  
Doorprize Coordinator  
*Reid State Community  
College*



**Ms. Vickie Williams**  
Entertainment  
Coordinator  
*Chattahoochee Valley  
Community College*



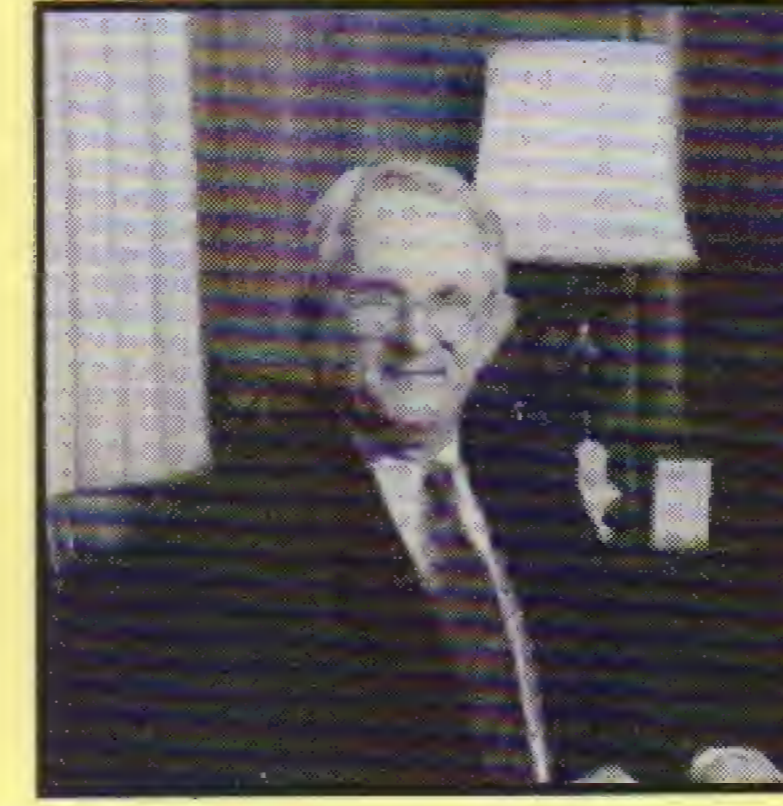
**Mr. Steve Spratlin**  
Evaluation  
Coordinator  
*Southern Union  
State Community  
College*



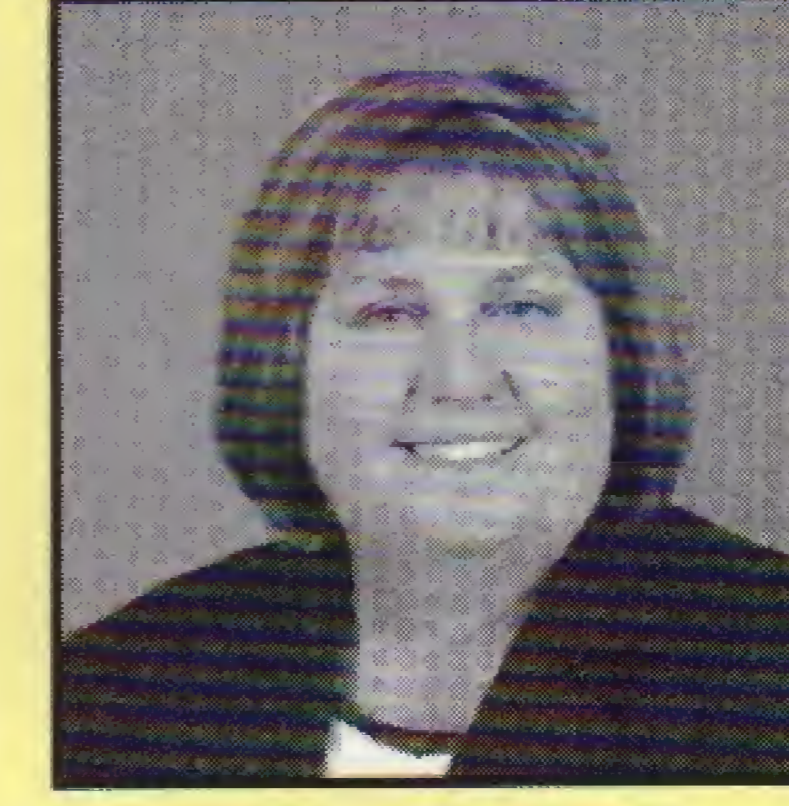
**Dr. Cynthia Anthony**  
Executive Assistant to  
the President  
*Lawson State  
Community College*



**Dr. David Chalker**  
Executive Assistant to  
the President  
*Enterprise - Ozark  
Community College*



**Dr. Jim Krudop**  
Executive Assistant to  
the President  
*Lurleen B. Wallace  
Community College*



**Ms. Martha Key**  
Facilitators  
Coordinator  
*Shelton State  
Community College*



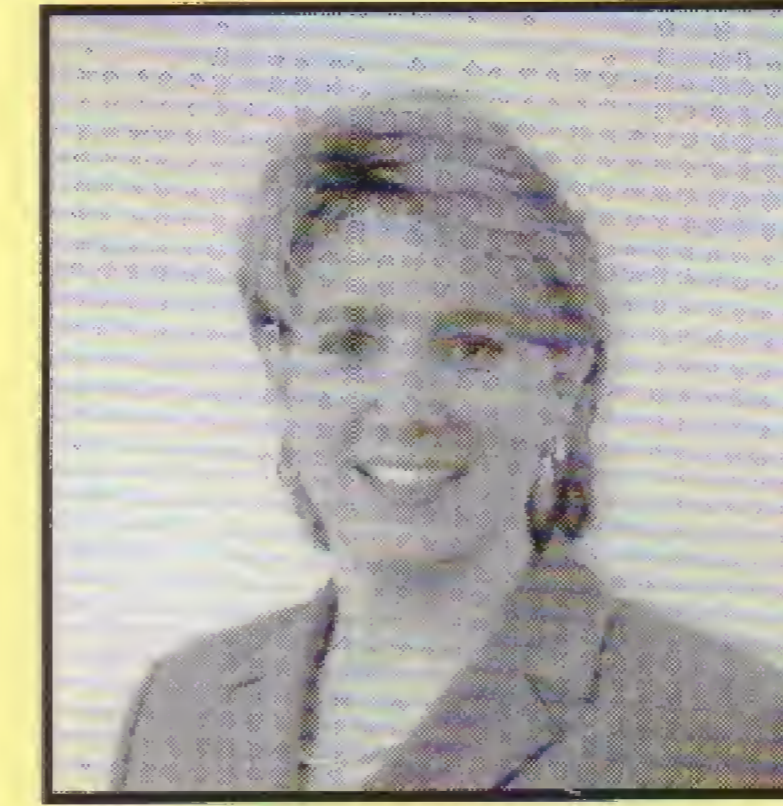
**Ms. Holly Elliot**  
Facilitators  
Coordinator  
*Shelton State  
Community College*



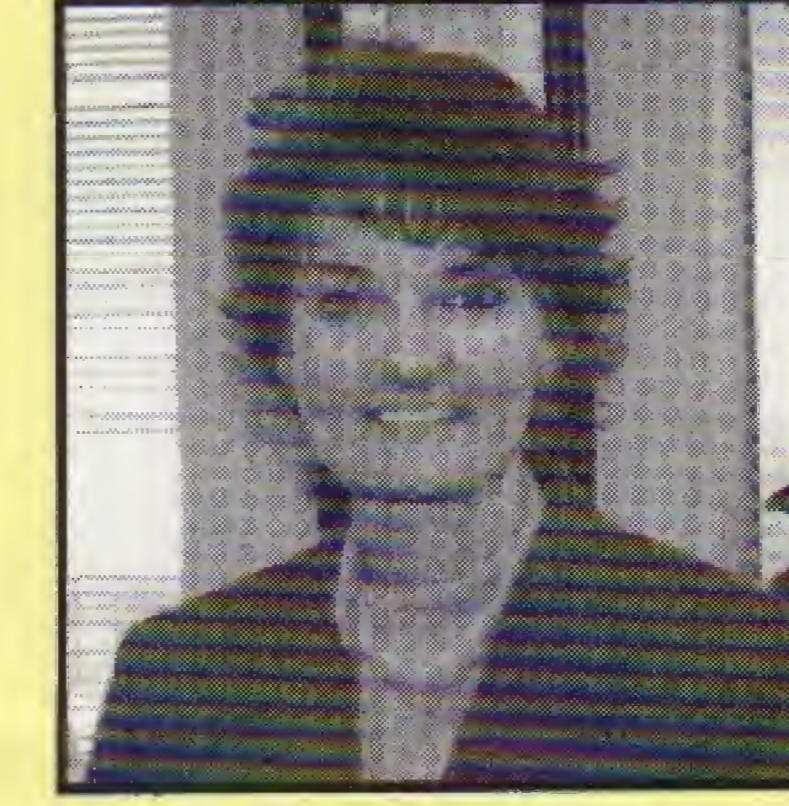
**Ms. Lena Dexter**  
Facilities Coordinator  
*Faulkner State  
Community College*



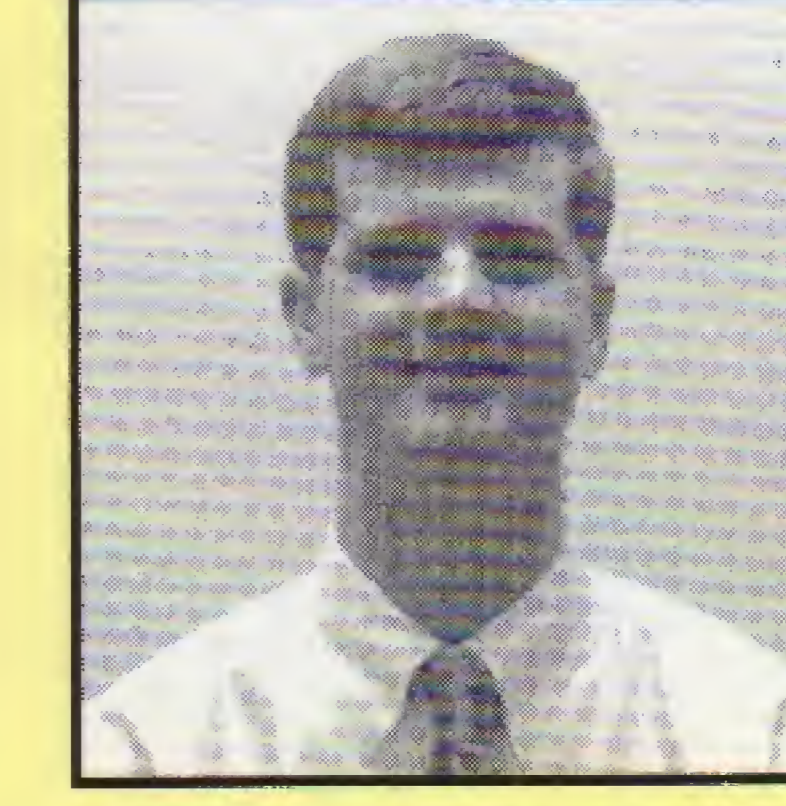
**Ms. Marthanne Brown**  
Food Service  
Coordinator  
*Bevill State  
Community College*



**Ms. Sherie Fleming**  
Food Service  
Coordinator  
*Bevill State  
Community College*



**Dr. Laura Steadman**  
Health Programs  
Representative  
*Department of  
Postsecondary  
Education*



**Mr. Chris Grindle**  
Historian  
*Jefferson State  
Community  
College*



**Mr. Kevin Windham**  
Historian  
*Shelton State  
Community College*



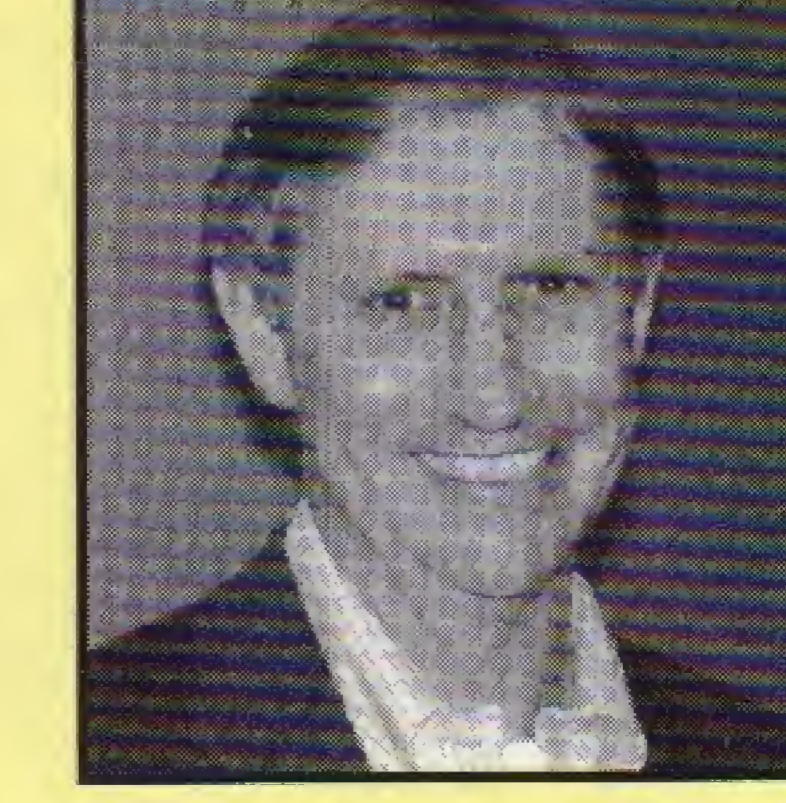
**Ms. Debbie Dahl**  
Legislative Affairs  
Coordinator  
*Department of  
Postsecondary  
Education*



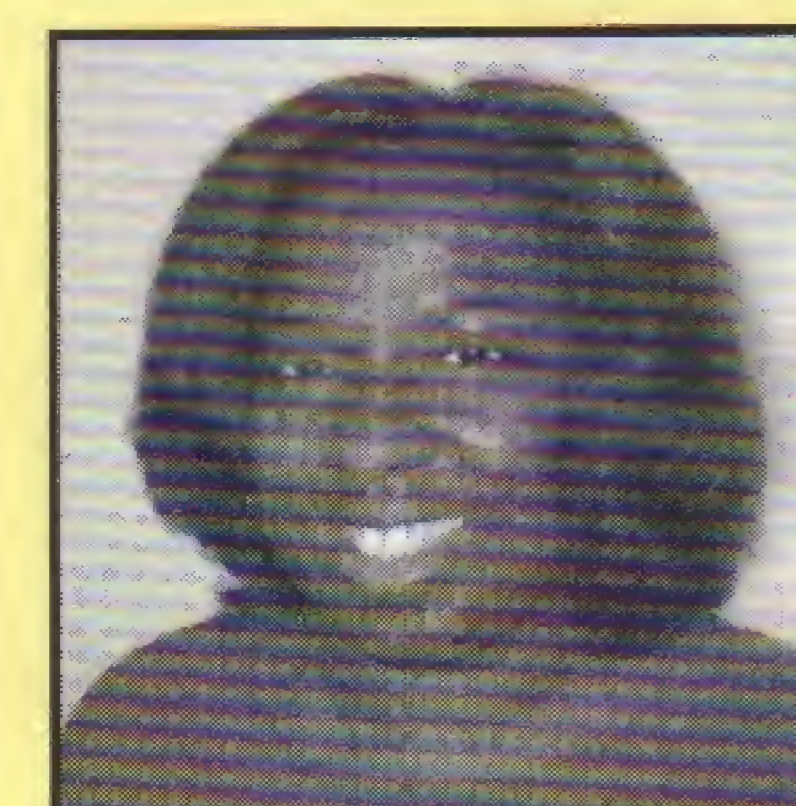
**Dr. Glenda Colagross**  
Multi-Media  
Coordinator  
*Northwest-Shoals  
Community College*



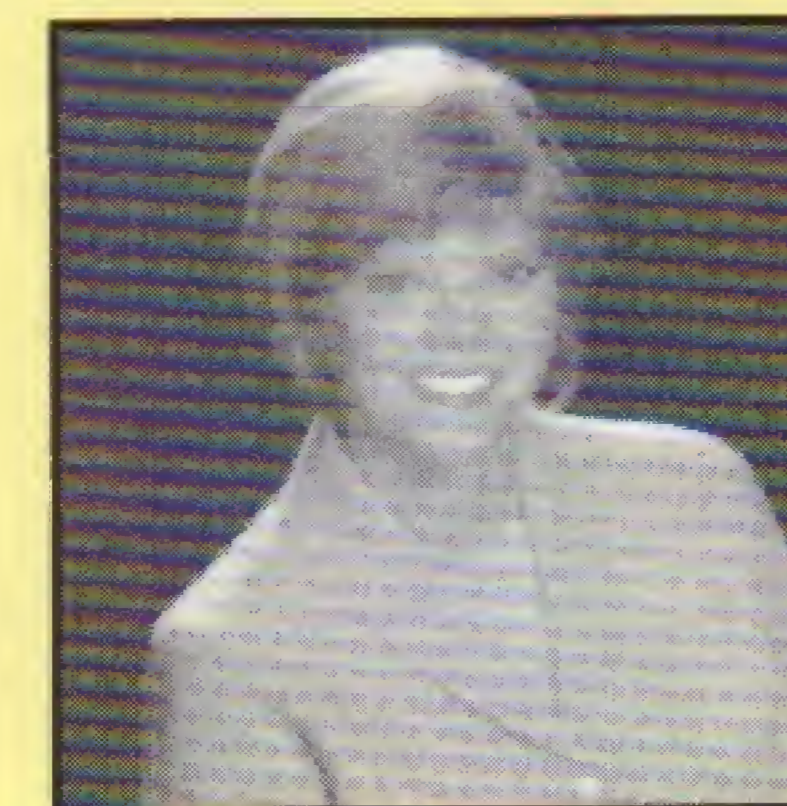
**Ms. Teresa Harrison**  
Multi-Media  
Coordinator  
*Northwest-Shoals  
Community College*



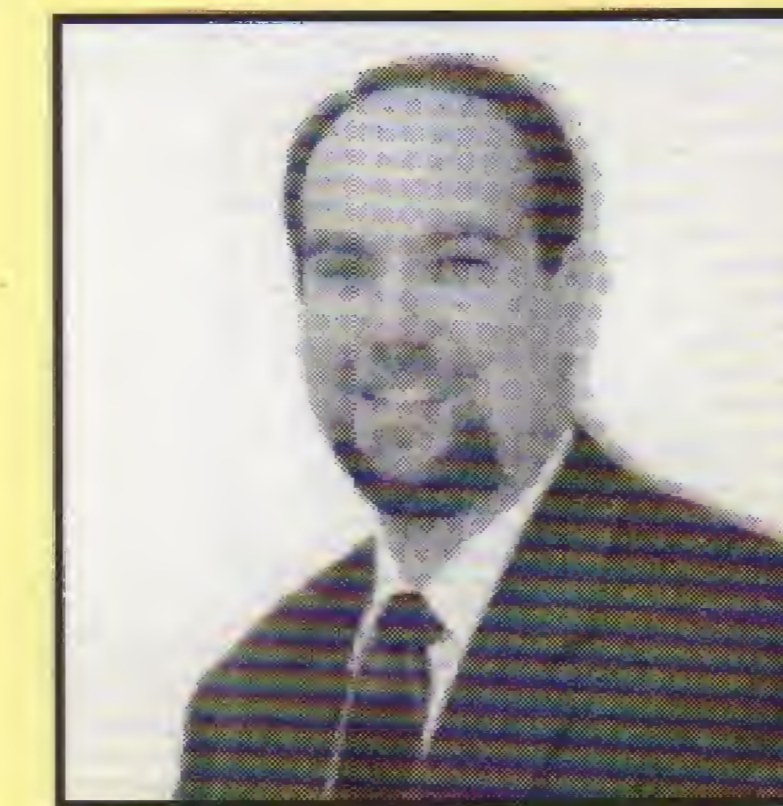
**Dr. Mike Babb**  
Parliamentarian  
*Wallace Community  
College —Dothan*



**Dr. Susan Price**  
Postsecondary  
Representative  
*Department of  
Postsecondary Education*



**Dr. Renee Culverhouse**  
Presidents Association  
Representative  
*Gadsden State  
Community College*



**Mr. Chris Franklin**  
Publications Officer  
*Alabama  
Technology  
Network*

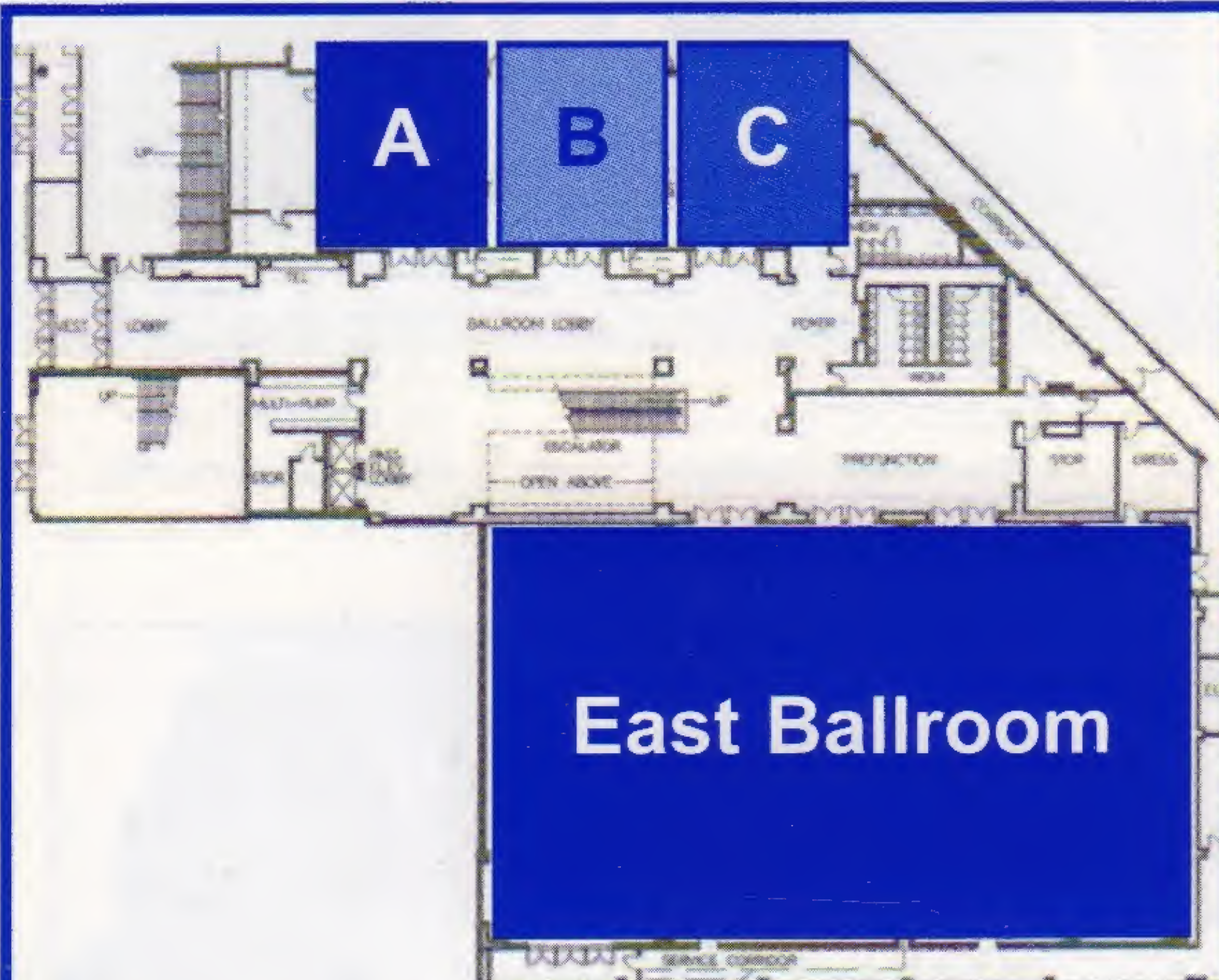


**Ms. Necedah Henderson**  
Registration Coordinator  
*Athens State  
University*



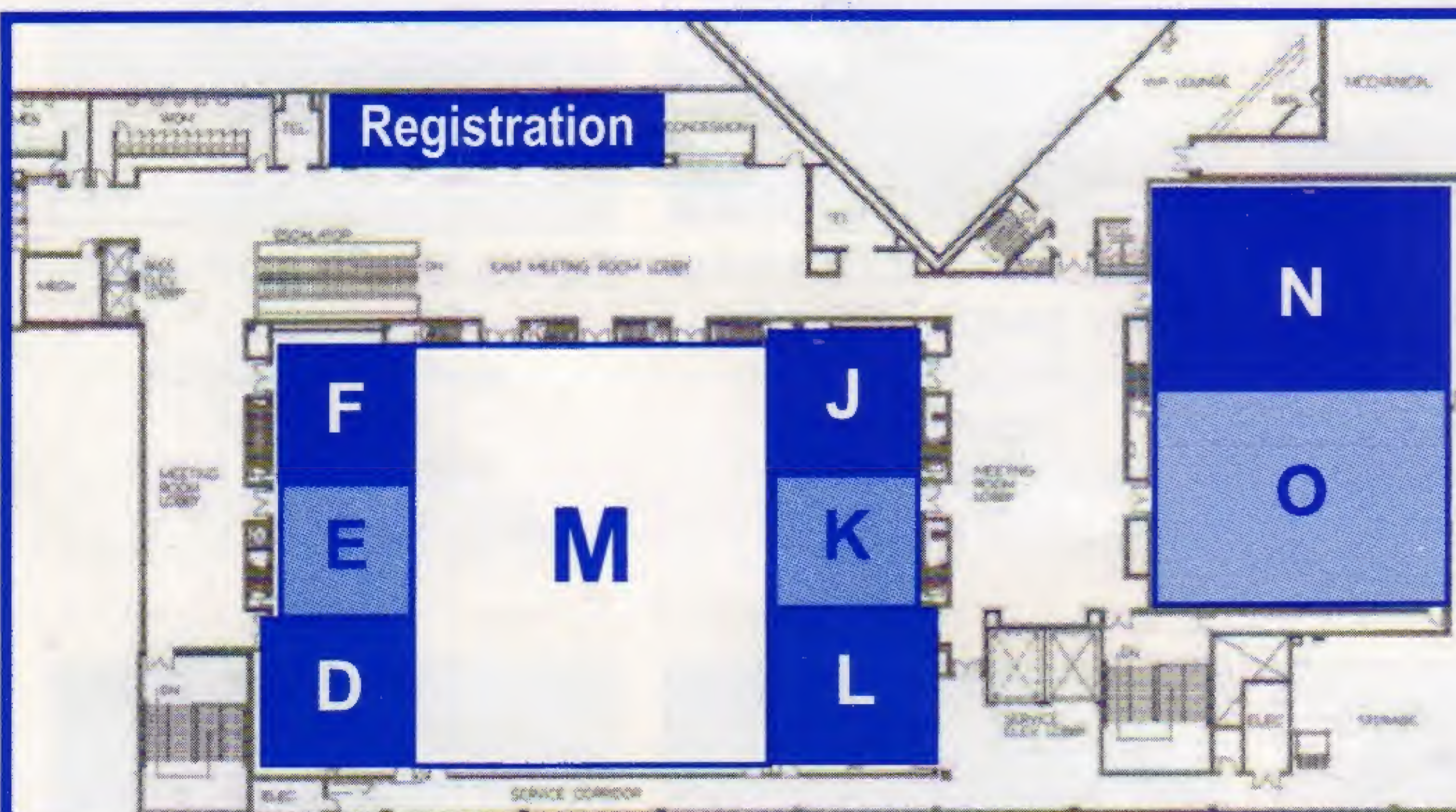
**Ms. Regina Doriety**  
Secretary  
*Lawson State  
Community College*

## BJCC East Meeting Rooms First Floor



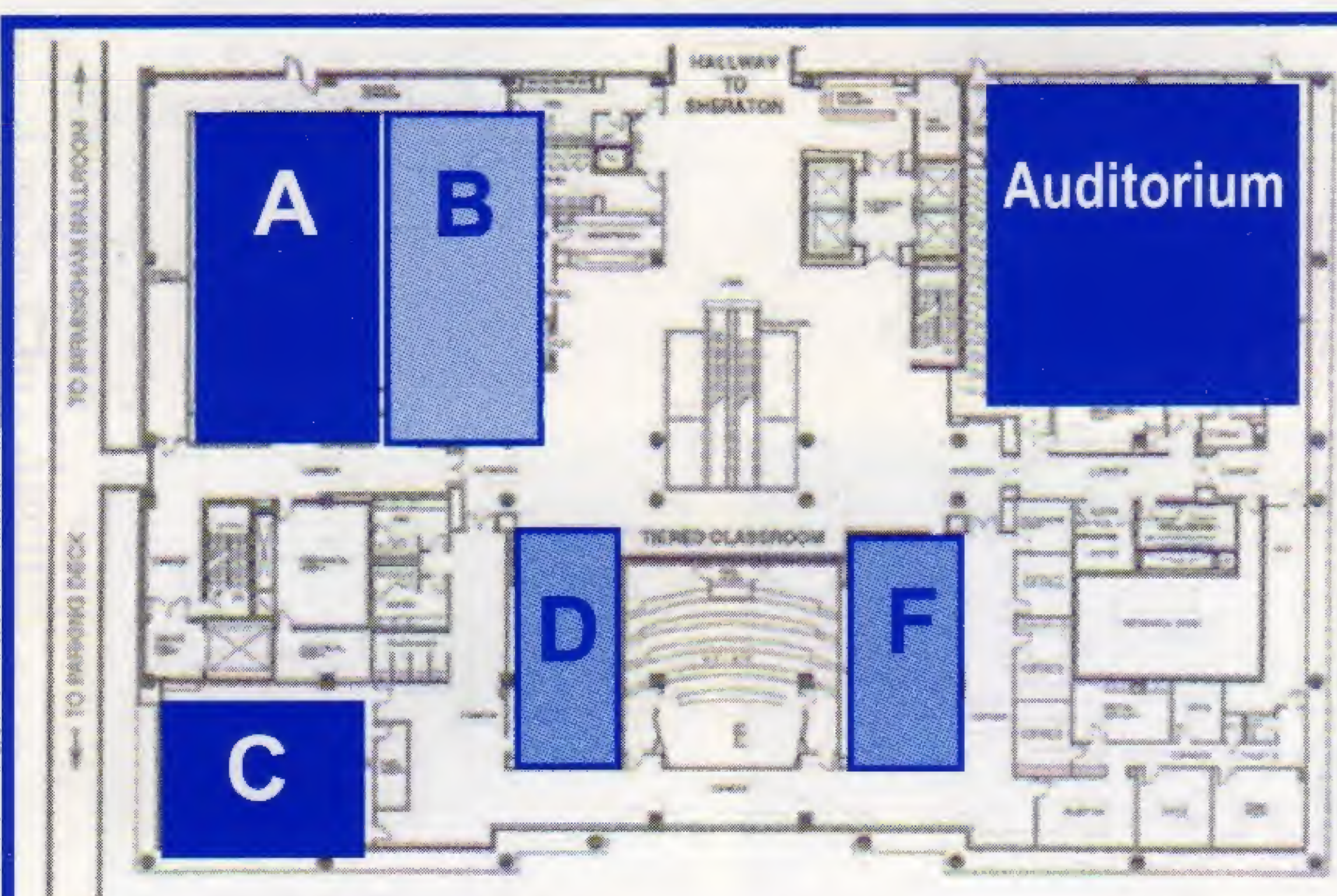
- Association Meetings
- First Plenary Session
- Second Plenary Session
- ACA Business Meeting
- General Concurrent Sessions

## BJCC East Meeting Rooms Third Floor



- Registration
- Cosmetology Workshops
- Facilitators' Sessions
- Association Meetings
- Vendor Expo
- General Concurrent Sessions
- Commission on Students Meeting
- Commission on Workforce Development Meeting
- GED Examiners' Workshops
- Adult Education Workshops

## Medical Forum Second Floor



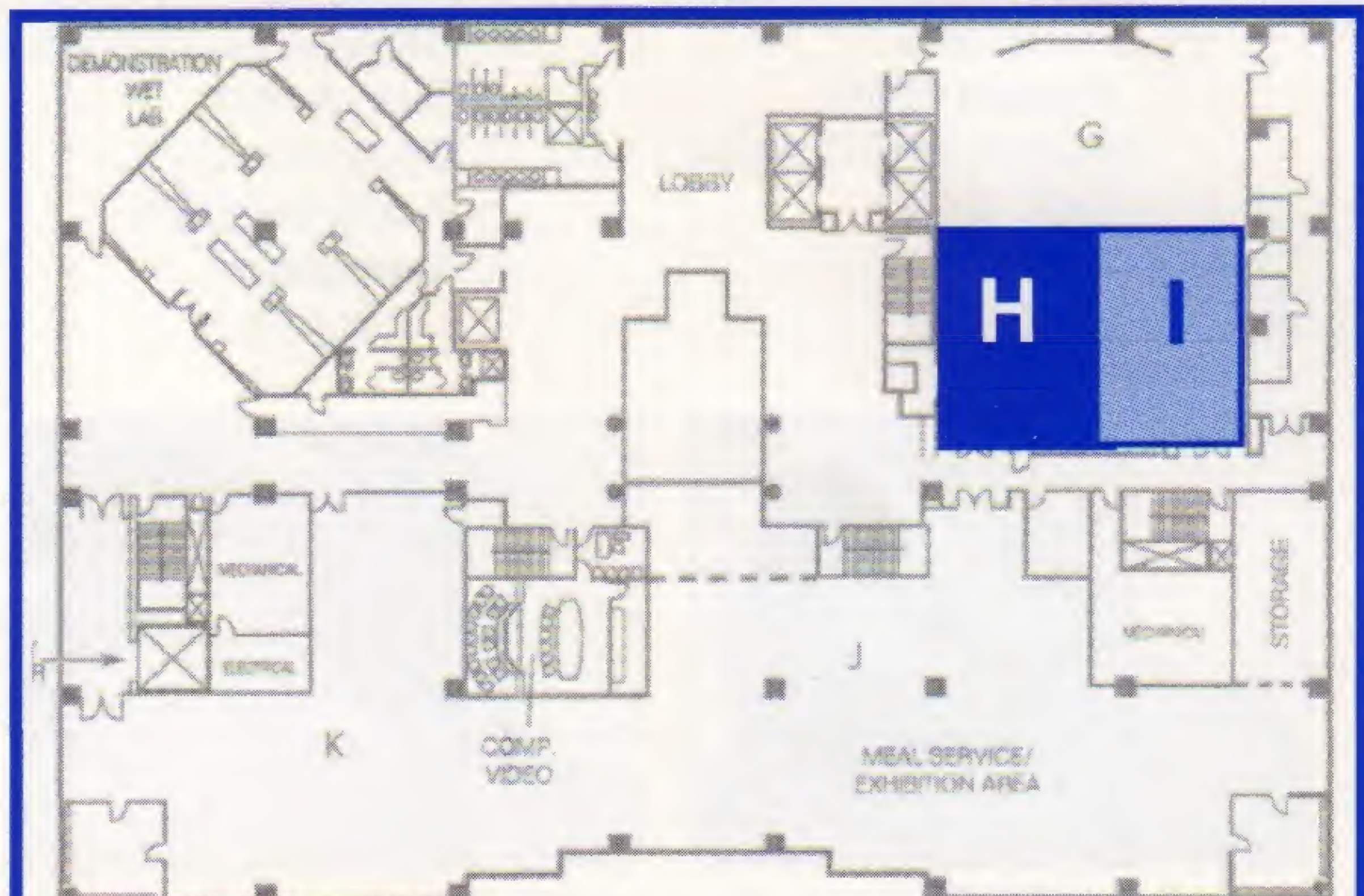
- Adult Education Workshops
- General Concurrent Sessions
- Commission on Faculty Meeting
- Newcomers' Session
- Presidents' Association Meeting
- Association Meetings

## Sheraton Birmingham Ballrooms



- Chancellor's Awards
- Chancellor's Reception
- Health Programs' Workshops
- Commission on Administration Meeting
- Commission on Support Meeting
- General Concurrent Sessions
- ACA Dance

## Medical Forum Third Floor



- General Concurrent Sessions